

85-3663

OTE 85-6334

22 OCT 1985

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence
Executive Director
Deputy Director for Administration

STAT FROM:
Director of Training and Education

SUBJECT: Executive Leadership Forum

1. We wish to invite you to meet with the participants of the Executive Leadership Forum from 0900 to 1000 hours on the Monday following each of the next three runnings. This would be on 22 November 1985, 16 December 1985, and 20 January 1986. The meetings would be in your Conference Room.

2. The Executive Leadership Forum is required for all newly appointed Senior Intelligence Service (SIS) officers. We have just changed the course to make it more relevant for CIA people. The focus is on success and failure--why some leaders make things happen and why some do not. It is based on recent research contributed by the Center for Creative Leadership.

3. We believe that it is very important that your SIS officers have an opportunity to benefit from your insights. After four years of working with SIS officers in CIA, what are the hallmarks of the good leader and what are the problems of the others? How can we individually and as a group do better?



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_____ I agree to meet with the Forum on 22 November 1985.

_____ I agree to meet with the Forum on 16 December 1985.

✓ _____ I agree to meet with the Forum on 20 January 1986.

STAT OTE/ITD/EDS, (11 October 1985) OTE 85-6334

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